



YOU AND YOUR TROOP

My troop:

Troop # _____

Co-leader _____

Address/City/Zip _____

Phone _____ Troop tax exempt # _____

My service unit and report code: _____

Service unit manager:

Name _____

Address/City/Zip _____

Phone _____

School coordinator/organizer:

Name _____

Address/City/Zip _____

Phone _____

Membership staff person: _____

Opening a Troop or Service Unit Bank Account

(see more about troop finances on page 64)

Troops holding funds of more than \$100 are required to establish a bank account in the name of Girl Scouts of the Fox River Area, Inc. Troop number _____. See your membership staff person for our council's tax I.D. number. Each bank account signature card should carry two signatures of registered adult members currently working with the troop.

Service units holding funds should establish a bank account in the name of Girl Scouts of the Fox River Area, Inc. _____ Service Unit. See your membership staff person for our council's tax I.D. number. Each bank account signature card should carry two signatures of registered adult members currently working with the service unit.

Troops, groups and service units with bank accounts **are required to submit a voided check** to the council's finance department when they open, change or close an account. Troops with savings accounts may submit a deposit ticket in lieu of a check. All information submitted will be held in a confidential file and used only for transferring funds via electronic deposit. These electronic fund transfers will include financial grants and/or troop proceeds from product sales.

A bank information form will be included with the registration packet. This form must be signed and returned to the council annually.